



ISMS POLICY

Top management at **QBS Learning**, understands the Information Security needs and expectations of its interested parties, both within the organisation and from external parties including clients, suppliers, regulatory and Governmental departments.

Confidentiality, Integrity and Availability of information in Information Security Management are integral parts of its management function and they view these as their primary responsibility fundamental to best business practice. Information security policy is aligned to the requirements of ISO/IEC 27001: 2013; the Company is committed to:

- Compliance with all applicable laws and regulations and contractual obligations
- Implementation of Information Security Objectives that take into account information security requirements following the results of applicable risk assessments.
- Communication of these Objectives and performance results to all interested parties.
- Adopt an Information Security Management System comprising manual and procedures which provide direction and guidance on information security matters relating to employees, customers.
- Maintaining a cordial relationship with suppliers and other interested parties who come into contact with its work.
- Working closely with Customers, Business partners and Suppliers to establish appropriate information security standards.
- Adoption of forward-thinking approach on future business decisions, including the continual review of risk evaluation criteria, which may impact on Information Security.
- Assurance management resources to better meet information security requirements.
- Instruction to staff in the needs and responsibilities of Information Security Management.
- Continuous effort to meet its customer's expectations.
- Implementation of continuous initiatives, including risk assessment and risk treatment strategies.

Responsibility for upholding this policy is company-wide under the authority of the Managing Director who encourages the personal commitment of all staff to address information security as part of their skills.

The policy has been approved by the Directors and is reviewed annually or sooner should a significant change occur in order to ensure its continuing suitability, adequacy and effectiveness.

Director